

NUFFIELD PARISH COUNCIL MEETING MINUTES

HELD AT 7PM ON 4TH JUNE 2026 @ The Maker Space

Present: Gill Austin (GA, Chair), Dave Passmore (DP, Vice Chair), Peter Neagle (PN, Cllr), Matt Byrne (MB, Cllr), Ben Higgins (BH, OCC Cllr), Annette Young (AY, Clerk), Members of the public x 2

Election to office: Chair, Vice Chair, Councillors – all councillors re-elected to office.

2026/06/1. Apologies: Dave Wood (DW, Cllr), Mary Anderson (MA, Cllr), Jo Robb (JR, SODC Cllr)

2026/06/2. Declarations of Personal or Prejudicial interests: None

2026/06/3. Confirmation of the minutes of 26th March 2026. These minutes were agreed and signed by PN.

2026/06/4. Public Participation. None

2026/06/5. Actions and matters arising from those minutes

- a. **Traffic Calming. (Community Speed Watch).** Stuart Sinclair (SS) and Adrian Mettem (AM) reported that two live sessions have been held successfully but with the lack of volunteers, they are unsure if the initiative can continue. A meeting will be held soon to determine next steps. More information and to get involved contact cllr.mary.anderson@nuffieldparishcouncil.gov.uk or Stuart Sinclair on 07942 388173.
The road crossing petition will be submitted to the full OCC Meeting in September.
Link to online petition is here: https://www.change.org/A4130_Nuffield_road_crossing
A consultation on A roads in the area is due soon and details will be sent out for people to comment through the Let's Talk Oxfordshire website here: <https://letstalk.oxfordshire.gov.uk/>
- b. **Fred's Field.** BH and GA have both chased for an update and will continue to do so.
- c. **Groveridge.** No further update due to change in decision-making personnel.
- d. **Notice Board.** Quotes were discussed and SODC Community grant will be applied for in August. PN to source more affordable notice board for Councillors' approval.

2026/06/6. Holy Trinity Church Nuffield.

Update from Annual Parish Meeting: Gill Austin updated that there is a new team looking after the Friends of Nuffield Church Charity including; Priest in Charge, Mark Ainsworth and Assoc Vicar Hugh Balfour. The plan is to create a community space in the village. A Faculty has been approved together with Local Authority Planning Permission for work within the churchyard. Funds have been received and is hoped work will start soon.

2026/06/7. Report OCC.

Covered in Annual Parish Report. Full report [here](#).

2026/06/8. Report from SODC.

Covered in Annual Parish Report. Full report on the website [here](#).

2026/06/9. Planning

a. New & Awaiting decisions

P24/S3178/FUL English Farm, English Lane near Nuffield

Erection of building and station of mobile butchery unit within that building, formation of new access with associated track, and associated works. Target Decision Date 28th February 2025. **No decision Issued**

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[P24/S2451/FUL](#) Upper House Farm Access Road To Upper House Farm Nuffield RG9 5TB

Retrospective application for the development of a stable block, storage barn, haybarn and associated groundworks, creation of a new access from the byway, permeable hardstanding to equestrian yard, replacement of disused agricultural building with a garage and replacement permeable hardstanding, landscaping scheme, and drainage. No PC objection. Target decision date 6th Dec 2024. **No decision Issued.**

b. Decisions made

[P26/S0869/DIS](#) Howberry Lane Cottage, Nuffield, RG9 5SU

Discharge of conditions 5(glass coating for external glazing), 8(Details of Microgeneration System (prior to installation)), 14(Surface Water Drainage) and 15(Foul Water Drainage) on application ref. P25/S2054/S73 (Variation of condition 2 (approved plans) to reduce the scale of the proposal and alteration of window size and location, first floor external amenity removed and external walls materials changed on application P23/S3449/FUL (Erection of a two storey dwelling with 4 bedrooms and work rooms with an integrated garage)).

Received 27 March 2026. **Discharge Partially Agreed 05 May 2026**

[P26/S0443/HH](#) Magnolia Cottage Nuffield RG9 5SS

Demolish existing garage and adjacent studio. Build one bedroom annexe with living room, kitchen and bathroom. All within existing curtilage and for existing family of Magnolia Cottage use. No objection. **End Consultation Period 26 Mar 2026. Planning Permission granted 7 May 2026**

[P26/S0679/HH](#) and [P26/S0680/LB](#) Howberrywood Farm Newnham Hill RG9 5TU

Boundary walls to reinstate historic farmyard enclosure. No objection. End Consultation Period 12th April 2026. Planning Permission is Granted **29 April 2026. Listed Building Consent granted 29 April 2026**

[P24/S3592/HH](#) Woodsgift House Nuffield Lane near Nuffield OX10 6QQ

Form new entrance and driveway. Target Decision Date 14th March 2025. **Withdrawn 21 May 2026**

2026/06/10. Playground. Annual Report [here](#).

2026/06/11. Huntercombe Residents Assoc. Nothing new to report.

2026/06/12. Oakley Court Residents. Nothing new to report.

2026/06/13. Footpaths. John Case's Annual Report [here](#).

2026/06/14. Correspondence.

- CWAOW provide rides to the elderly and frail - anyone that would benefit from a wellbeing ride. Mick Heath ran a scheme in Inverness which he started in 2017 and has now brought the service to South Oxfordshire. A grant has been awarded to offer the service to local villages and communities. If you or anyone you know would be interested in getting involved (either to benefit from the scheme or to volunteer), please contact mick.heath@cyclingwithoutage.org.uk
More information about the Oxon scheme here: <https://www.cwaoxfordshire.org.uk/>
- Email from resident Henrietta Jones re: A4130. BH reported that a road review is commencing soon.

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2026/06/15. Finance

- a. Insurance quotes were compared before the meeting due to renewal being on 1st June. Agreed to renew with Zurich and include War Memorial in cover.
- b. End of Year Accounts were discussed, agreed and signed. Gross income for year was £12926 and gross expenditure £7142. Cash balance at year end was Community Account £1056.80, Premium Account £17158.50. Total £18215.30. [Link to 2025-26 AGAR reports and Accounts](#)
- c. Internal Audit for 2025-26 was completed and signed by Auditor.
- d. AGAR Section 1. Confirmation that NPC is exempt from External Audit as income or expenditure is less than £25k
- e. AGAR Section 2. Agreed and signed.
- f. Notice of Public Rights will be displayed 9th June to 21st July 2026 on website. Unable to display a physical copy as we currently have no notice board.
- g. Review of Internal Audit – held over to September Meeting.
- h. Payments, Income and Balances. Agreed as correct and signed by GA and DP.
- i. Standing Orders Reviewed and Agreed.
- j. Code of Conduct Reviewed and Agreed.
- k. Financial Regulations Reviewed and Agreed.
- l. Asset Risk Assessment. PN had carried out inspection. Report discussed and decided that a handyman be employed to carry out repairs as per report. AY to arrange.

2026/06/16. Chairman's Business/Other matters Nothing further to report.

2026/06/17. AOB Nothing further to report.

2026/06/18. **Next meeting.** 17th September.

Meeting closed at 9.15pm