

NUFFIELD PARISH COUNCIL MEETING MINUTES

HELD AT 7PM ON 22nd January 2026 @ The Maker Space

Present: Gill Austin (GA, Chair), Dave Passmore (DP, Vice Chair), Mary Anderson (MA, Cllr), Peter Neagle (PN, Cllr), Matt Byrne (MB, Cllr), Annette Young (AY, Clerk), Members of the public x 4

2026/01/1. Apologies: Dave Wood (DW, Cllr), Jo Robb (JR, SODC Cllr), Ben Higgins (BH, OCC Cllr),

2026/01/2. Declarations of Personal or Prejudicial interests: None

2026/01/3. Confirmation of the minutes of 13th November 2025.

These minutes were agreed and signed by Chair.

2026/01/4. Public Participation. Jill Davies (JD) asked for an update regarding Fred's Field. See 2026/01/5c below.

2026/01/5. Actions and matters arising from those minutes

- a. Traffic Calming. MA, Adrian Mettem (AM), and Stuart Sinclair (SS) gave an update to the meeting. There are now 5 volunteers who have successfully completed the online training. Equipment has arrived and signs were discussed. DW proposed and GA seconded purchasing 6 signs to be fixed permanently to existing posts. A map was shown with locations and also where volunteers would stand to operate the speed gun. Once these locations are approved, the team will be ready to start monitoring. More information available from: cllr.mary.anderson@nuffieldparishcouncil.gov.uk AY to order signs.
- b. The road crossing petition continues to get signatures, now with over 320 online, more than 600 on physical petition copies. Link to online version is here: https://www.change.org/A4130_Nuffield_road_crossing AY to check with BH on next steps.
- c. Fred's Field and Nuffield Education Trust Ransom Strip. There was discussion about preparing a plan for the future use of Fred's Field, which JD will draft for submission. AY to get direct contact details from BH.

2026/01/6. Holy Trinity Church Nuffield.

GA reported that, unfortunately, Catherine Erbetta who was driving the Nuffield community Centre Project passed away recently. A meeting of Trustees will be arranged in due course.

2026/01/7. Report OCC. OCC news includes:

- OCC Budgeting process dominates OCC activity over the next few weeks. The county council has options for delivering a balanced budget in 2026/27 but will be unable to expand services as it would have liked.
- Oxford Congestion Charge - the current offer of free park and ride bus journeys in Oxford will continue until the end of March 2026.
- Kidlington Illegal Waste Site. The EA have made the exceptional decision to clear the site of waste.
- More OCC information and details in latest [newsletter here.](#)

2026/01/8. Report from SODC. SODC news includes:

- Council Tax Helpline. A helpline has been set up in response to difficulties in "speaking to a person" to get help with council tax and business rates queries.
- Bins & Waste. It is essential to **SHUT THE LID COMPLETELY** on your black bin, or Biffa won't collect it.
- Fly Tipping. Call the waste team on 01235 422 123 or email: admin.southoxford@biffa.co.uk
- Planning Reforms. The Government has released a raft of new guidance, including details on the forthcoming 30-month process for preparing new-style local plans.
- Full report on the website [here.](#)

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2026/01/9. Planning

a. New & Awaiting decisions

[P25/S2124/FUL](#) Land adjacent to Digberry Farm Digberry Lane near Park Corner RG9 6DP

The material change in use of the land to a mixed use, comprising agricultural grazing for horses and a caravan site, to provide residential accommodation for Gypsies and Travellers, comprising a single family pitch consisting of 1 Static caravan, 1 touring caravan, parking and associated infrastructure, new vehicular access onto Digberry Lane (retrospective). **Target Decision Date 16th October 2025. Refusal of Planning Permission 14th November 2025. Appeal lodged on 15 December 2025. Date of Hearing 5th March 2026**

[P24/S3592/HH](#) Woodsgift House Nuffield Lane near Nuffield OX10 6QQ

Form new entrance and driveway. Target Decision Date 14th March 2025. **No decision Issued**

[P24/S3178/FUL](#) English Farm, English Lane near Nuffield

Erection of building and station of mobile butchery unit within that building, formation of new access with associated track, and associated works. Target Decision Date 28th February 2025. **No decision Issued**

[P24/S2451/FUL](#) Upper House Farm Access Road To Upper House Farm Nuffield RG9 5TB

Retrospective application for the development of a stable block, storage barn, haybarn and associated groundworks, creation of a new access from the byway, permeable hardstanding to equestrian yard, replacement of disused agricultural building with a garage and replacement permeable hardstanding, landscaping scheme, and drainage. No PC objection. Target decision date 6th Dec 2024. **No decision Issued.**

b. Decisions made

[P25/S1872/LDE](#) Oakingham House Whitcalls Lane Nuffield RG9 5TF

Relating to an existing staff accommodation cabin, associated to Oakingham House, which has been in place for more than 10 years, and which has been resided in by staff for more than 10 years. The cabin is within the curtilage of Oakingham House. Target Decision Date 25th August 2025. **Decision: Certificate of Lawful Use or Development on 17th November 2025**

[P25/S4071/OH](#) The Chilterns AONB

The replacement of 8 x 33 Kv wooden electricity poles & 1 x ground stay on the CHIS-NUFF-WATL (Green) - 33 Kv circuit during the 2026/2027 financial year. The poles are located as per the attached plans circled red. The poles have been identified for replacement due to condition and are located within The Chilterns AONB. All poles will be replaced like-for-like in the same location. **Decision: Overhead Electricity Lines - No objection on 21st January 2026**

[P25/S3991/T28](#) National Grid Nuffield Lane near Nuffield OX10 6QN

Install approximately 100m of external cable (tails). **Decision: No Response Needed on 5th January 2026**

[P25/S3932/CM](#) Land at Ambrose Quarry Old Henley Road near Ewelme OX10 6QA for Grundon Waste Management Ltd

Non Material amendment to permission MW.0004/25 (P25/S0205/CM), to substitute the Final Biodiversity Enhancement Strategy and Plan - CRM.049.039.EC.R.002 in place of the Approved Biodiversity Enhancement Strategy - Ambrose Quarry - CRM.049.039.EC.R.002 (Dated 12/06/2025) to reflect the correct locations of the installed bat and bird boxes on-site. Decision: **County Matter - Recommended Approval on 12th December 2025**

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2026/01/10. Huntercombe Residents Assoc. AY reported a new Govenor, Andy Routley has started at HMP Huntercombe.

2026/01/11. Oakley Court residents. Nothing new to report.

2026/01/12. Footpaths. Nothing new to report.

2026/01/13. Correspondence.

- Emails received from **Port Hill 40** – group of residents on Port Hill who are concerned about traffic along A4130 which is 60mph up to Nettlebed village where the speed reduces to 30mph then 20mph. Towards Nuffield, the 40mph section starts at the village gates. BH has been copied and this is included in his area of focus. Awaiting road review held in Autumn 2025.
- Residents concern of an increase in **fly tipping** as a result of SODC introducing appointment booking at Oakley Wood Recycling Centre. The waste team can be contacted on 01235 422 123 or email sent with photos to: admin.southoxford@biffa.co.uk
- Large **branches** that have fallen into the Port Hill layby have been reported to SODC and JR copied.
- **Salt bins** – request for bin at Nuffield Hill/Timbers Lane to be refilled. AY to arrange.

2026/01/14. Finance

- a. Payments, Income and Balances. Agreed as correct and signed by Chair.
- b. CIL. Confirmation that £436.18 was received in April 2025 and £392.46 remains with SODC.
- c. Precept. Agreed to request suggested amount of £8327 for 2026-27, a .3% decrease on 2025-26.
- d. Budget 2025-26. Checked against spending and income to date.
- e. Budget 2026-27 Receipts £8713, Expenditure £8374. Reviewed and agreed. MA proposed and GA seconded. Chair signed.
- f. Reserves Policy. Updated, all agreed and signed.
- g. Internal Controls reviewed and agreed.
- h. Document Retention Policy reviewed and agreed.
- i. NALC Financial Regulations. Reviewed, updates all agreed and signed.
- j. Auditor Report – reviewed and all agreed areas that need addressing. All agreed that NPC should register with ICO and include in Budget in future. Cost is currently £52.00 pa. AY to register.
- k. All agreed to purchase a new Notice Board and resite it at the junction of Timbers Lane and Nuffield Hill. PN to liaise with AY to get prices

2026/01/15. **Chair/AOB.** Spring litter pick will be Saturday 28th February. Meet 10am in the Church car park.

2026/01/16. Salt bin needs topping up. AY to obtain price and order.

2026/01/17. **Next meeting** 26th March

Meeting closed at 9.05pm