

NUFFIELD ANNUAL PARISH COUNCIL MEETING MINUTES

HELD AT 7PM ON 19TH JUNE 2025 @ The Maker Space

Present: Dave Passmore (SP, Vice Chair), Mary Anderson (MA, Cllr), Peter Neagle (PN, Cllr), Matt Byrne (MB, Cllr), Ben Higgins (BH, OCC Cllr), Annette Young (AY, Clerk), Members of the public – Adrian Mettem (AM), Stuart Sinclair (SS), Eileen Savory (ES), Henrietta Jones (HJ), Sandra Ayling (SA), Ian Newman (IN), Carl Newman (CN)

Election to Office: Chair, Vice Chair, Councillors. All Councillors agreed to represent the Parish again:

Chair – Cllr Gill Austin nominated by Cllr D Passmore. Seconded by Cllr M Anderson

Vice chair - Cllr Dave Passmore nominated by Cllr M Byrne. Seconded by Cllr P Neagle

Councillors – Cllr Peter Neagle nominated by Cllr D Passmore. Seconded by Cllr M Anderson

Cllr Dave Wood nominated by Cllr D Passmore. Seconded by Cllr M Anderson

Cllr Mary Anderson nominated by Cllr D Passmore. Seconded by Cllr M Byrne

Cllr Matt Byrne nominated by D Passmore. Seconded by P Neagle.

2025/06/1. Apologies: Gill Austin (GA, Chair), Jo Robb (JR, SODC Cllr), Dave Wood (DW, Cllr)

2025/06/2. Declarations of Personal or Prejudicial interests: Peter Neagle declared a personal interest in planning application: Proposed Diversion Under the Highways Act 1980 s.119 Part of Nuffield Footpath No. 9 at Fairway House, Nuffield, Henley.

2025/06/3. Confirmation of the minutes of 27th March 2025.

These minutes were agreed and signed by the Vice Chair

2025/06/4. Public Participation. Included in matters arising below.

2025/06/5. Actions and matters arising from those minutes

a. Speeding /Motorbike noise/Petition/Community Speed Watch.

Members of the public ES, HJ and SA raised the worsening situation of speeding traffic along the A4130, particularly in the area of the bend at the Old London Road turn and Mays Farm junction. The increase in traffic using the cut-through which has the bus stop in was also highlighted. DP confirmed that the Parish Council continue to lobby the Police Commissioner Office along with neighbouring Parish Councils. As the new OCC, BH agreed to support the case.

The petition for an island crossing between the two bus stops outside The Maker Space is now live and available to sign manually at The Maker Space, Nuffield Place (NT) and Huntercombe Care Home. HMP Huntercombe will be asked to gather signatures once the new Governor is in place and Huntercombe Golf Club also to be given a copy. There is a QR code on the poster to register online support. Over 100 people have already signed. Further details here: <https://chng.it/hmfWqmc5b>

MA has investigated joining the TVP Community Speed Watch Scheme and following unanimous agreement, will continue the process of registering. Benefits of joining the system include:

- The programme will rely on volunteers to carry out the speed watches and each person will need to be registered and complete online training courses. Volunteers will then be covered by TVP Insurance.
- Equipment will be “on loan” and there will be some small purchases to be made e.g. signage
- The programme is co-ordinated by a designated PO, who is authorised to issue 3 graduated letters over a rolling six-month period, before passing to a Roads Policing Officer to arrange a home visit.
- The system will gather data, which will support the case for lowering speed limits in the Parish.

More details are available from MA and to register your interest in joining the scheme, please email

clerk@nuffieldparish.org

<https://www.thamesvalley-pcc.gov.uk/get-involved/community-speedwatch/>

b. **20mph speed limit.** This project is now completed and bin stickers have been issued to residents in the area. IN and CN commented that drivers are still speeding through the village.

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- c. **Fred's Field lease.** All agreed that registering as a Community Asset would not be the best outcome as any listing is for a maximum of 5 years. GA continues to correspond with Senior Property Officer, Oxfordshire County Council with a view to purchasing the land. BH agreed to support the initiative and should be copied into future correspondence.

2025/03/6. Holy Trinity Nuffield. Unfortunately, no update. Later email received to say meeting arranged with GA for early July.

2025/03/7. Report OCC. BH was welcomed to the meeting as the newly elected OCC for Watlington and Rotherfield Ward. BH gave an update and plans to attend as many meetings as he can in future. Full report will be on the website.

2025/03/8. Report from SODC. Full report will be on the website.

2025/03/9. Planning

a. New & Awaiting decisions

HA 1980 s119/856/03857 Proposed Diversion Under the Highways Act 1980 s.119 Part of Nuffield Footpath No. 9 at Fairway House, Nuffield, Henley. (PN and BH left the meeting whilst this matter was discussed)

This informal consultation concerns an alteration to a public path in the parish of Nuffield. Comments received in response to the consultation will be considered when the Council decides whether to make a public path. This is an informal consultation and The Council has powers to make Orders to divert public rights of way under section 119 of the Highways Act 1980. A Diversion Order would be made in the interests of the owner of the land crossed by the public right of way. Plan HA 1980 s119/856/03857 refers. Parish Councillors have no objection in principle but are concerned about the footpath being so close to the A4130 on a steep bank. AY to send **comments by 17th July 2025.**

PN returned to the meeting.

P25/S1258/S73 ref: **P20/S1918/FUL** Swan Wood Highmoor RG9 5DA

Variation of conditions to allow for the installation of a seasonal pond. Target Decision Date 9th June 2025. **No decision issued.** DP to look at application and comment directly to SODC with any concerns.

P24/S3592/HH Woodsgift House Nuffield Lane near Nuffield OX10 6QQ

Form new entrance and driveway. Target Decision Date 14th March 2025. **No decision Issued**

P24/S3178/FUL English Farm, English Lane near Nuffield

Erection of building and station of mobile butchery unit within that building, formation of new access with associated track, and associated works. **Target Decision Date 28th February 2025. No decision Issued**

P24/S2451/FUL Upper House Farm Access Road To Upper House Farm Nuffield RG9 5TB

Retrospective application for the development of a stable block, storage barn, haybarn and associated groundworks, creation of a new access from the byway, permeable hardstanding to equestrian yard, replacement of disused agricultural building with a garage and replacement permeable hardstanding, landscaping scheme, and drainage. No PC objection. **Target decision date 6th Dec 2024. No decision Issued.**

b. Decisions made

P25/S0012/NM ref: **P19/S3163/HH.** 1 Heath End Cottages Timbers Lane

Non material amendment on application P19/S3163/HH to change exterior finish on new side and rear extensions from matching bricks to a render and cladding exterior. **Agreed on 14th May 2025**

P25/S1110/T28 Openreach at 6 Churchfield Nuffield RG9 5ST

Install 1 new 8m Light wooden pole. Telecommunications Development (28) **Approval Granted 17 April 2025**

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[P25/S0809/HH](#) Prospect House Nuffield Lane near Nuffield OX10 6QJ

New detached garage including ancillary accommodation. **Planning Permission on 9th May 2025**

[P25/S0219/AG](#) Chiltern Ridge Farm Park Corner RG9 6DX

Erection of an agricultural building for the storage of hay and straw. Target Decision Date 19th February 2025

Withdrawn prior to determination on 14th April 2025

BH returned to the meeting.

2025/06/10. Playground – Annual Inspection is booked for July and cost is £80 each for playground and Fred’s Field. PN obtained quotes and it was agreed to wait for ROSPA report for advice on priority as there are limited funds available.

2025/06/11. Huntercombe Residents Assoc. H.R.A. have requested by email some help with purchasing equipment for regular litter-picking. All agreed to purchase a supply of pickers for their use.

2025/06/12. Oakley Court residents. Nothing new to report.

2025/06/13. Footpaths. Full report will be on the website.

2025/06/14. Correspondence. Emails received covered in road issues and H.R.A. above

2025/06/15. Finance

- a) Payments. Agreed and signed by DP and MB
- b) Income. Agreed and signed by DP and MB
- c) Bank balance. See separate sheet attached. Agreed and signed by DP and MB
- d) End of Year Accounts. Agreed and signed by DP.
- e) AGAR Section 1. Agreed Parish is exempt from a limited assurance review.
- f) AGAR Section 2. Agreed by all and signed by DP.
- g) Notice of Public Rights. To be displayed in accordance with requirements.
- h) Insurance Renewal. No change from 2024-25. Will be reviewed in budget round.
- i) Standing Order Review. Reviewed including updates by all councillors and agreed SOs are still relevant.
- j) Code of Conduct Review. Reviewed by all councillors and agreed Code of Conduct is still relevant.
- k) Financial Regulations Review. Reviewed including updates by all councillors and agreed Regulations still relevant.
- l) Financial Risk Assessment Review. Reviewed and noted that the War Memorial was not included and to be added.
- m) Asset Risk Assessment. Completed by Clerk and all ok.
- n) Auditor Report. To be reviewed at next meeting.

All documents will be added to the new website which will be going live in July.

2025/03/16. Chairman’s Business. No other matters.

2025/03/17. AOB No other matters.

Next meeting 11th September, 7pm at The Maker Space

Meeting closed at 8.40pm